



Women's Professional Rodeo Association
WORLD FINALS • WACO, TX • OCT 19-22, 2017

431 South Cascade | Colorado Springs, CO 80903 | Phone: (719) 447-4627 | Fax: (719) 447-4631

VENDOR APPLICATION/CONTRACT

Product List (use page 2 to compile a **COMPLETE** list of items/brands you wish to display in your booth)

Vendor/Business Name _____
 Address _____
 City _____
 State _____ Zip _____ Phone _____
 Cell Phone _____ Email _____
 Web Site _____
 Vendor Representative Name _____ (please print)
 Are you a returning vendor to the WPRA finals _____ If yes what year(s) did you attend _____

- Deadline - September 15, 2017. Applications and payments received after September 15, 2017 may be accepted with a late fee applied.
- Vendor fees are non-negotiable—management will not discount or waive fees based on inclement weather or lack of traffic. There must be one complete/accepted vendor application per space.

TRADE SHOW SPACES:

_____ 10 x10' space(s) @ \$400.00 = _____
 _____ 10 x20' space(s) @ \$650.00 = _____
 _____ 10 x10' stall(s) @ \$300.00 = _____
 Horse Trailer/Large equipment display (includes additional space around your trailer for set up):
 _____ 10x30 trailer outdoors \$900 = _____
 _____ 10x20 trailer outdoors \$650 = _____

- Vendor to provide UL approved cords and cord ends.
- If an internet connection is needed, please contact Grande Communications in Waco at 254-235-0763. An additional fee may apply. If the service is provided, payment is due at time of setup.
- Please bring your own tables and chairs, etc.

PAYMENT POLICY

Credit Cards Accepted—\$10 administrative fee applies

Credit Card Information:

Check Amount: \$ _____

Expiration Date: CVV Code:

Check Number: _____

Total Amount To Be Charged: \$ _____

Cardholder Signature: _____

Billing Address _____ Zip _____

- Make payments, (and application along with complete PRODUCT list) (Check, Money Order, Cashier's Check)
Payable to Women's Professional Rodeo Association and mail to:

Extraco Events Center 254-224-8274
 Vicki Hobbs vicki@hotfair.com
 4601 Bosque Blvd
 Waco, TX 76710

Please note the WPRA World Finals Tradeshow staff will try to accommodate all of your requests, however space will be allocated based on your product, application date, and availability. Major sponsors receive preference. Returning exhibitors receive preference over new exhibitors. There will be brand specific limitations. Sponsors will receive preference. Please list all major brands that you sell.

Please make sure you include a COMPLETE product list along with this application. Vendors will receive confirmation letter, directions, and hotel information via email upon acceptance into show or by September 29, 2017.

Please fill out the application attached and send with your full payment to address at bottom by September 15, 2017. Accepted vendors will be notified by email upon acceptance into the show or by September 29, 2017. Vendors not accepted will have their deposit returned by October 13, 2017. No refunds.

Our goal is to provide a tradeshow showcasing a variety of items. We **MUST** have a complete list of items that you wish to display detailed on this vendor application and a photo (electronic or paper) of your booth. Only merchandise listed can be exhibited upon approval of the trade show manager.

NOTICE - NO FOOD ITEMS ARE TO BE SOLD

The application for space and rendering of payment does constitute an accepted contract by the Tradeshow Manager. **Please read the following guidelines prior to submitting this application. After reading, please initial and date where indicated.**

Wednesday, October 18	Set up from 9:00am to 8:00pm
Thursday, October 19	Set up from 9:00am to 12:00 Noon — Open from 1:00pm-6:00pm
Friday, October 20	Open from 10:00am to 8:00pm
Saturday, October 21	Open from 10:00am to 8:00pm
Sunday, October 22	Open from 9:00am to 12:00 Noon

* I agree to provide the Tradeshow Manager with a copy of my Texas Sales Tax Permit (if applicable). If you do not have one, please visit www.window.state.tx.us/taxinfo/sales to acquire a Texas Sales Tax Permit before arrival.

Initial _____ Date _____

Please read and sign agreement below:

The Undersigned agrees to exercise the utmost care in the use of facilities and properties of Extraco Events Center. Should a vendor at any time occupy the premises in a manner contrary to the rules of the Extraco Events Center, or in any manner that is hazardous or offensive to the public or other vendors, upon request of event officials, vendor shall immediately cease such offending conduct. Failure to immediately conform its conduct as requested shall be cause to revoke the application and the vendor privileges there under and the vendor shall be required to vacate the premises. Vendor authorizes the removal of all property of vendor at vendor's expense, and agrees that the Extraco Events Center and Women's Professional Rodeo Association are relieved and discharged from any responsibility of storage or safekeeping of property upon removal and all loss or damage occurred by such removal.

The vender understands that the premises used by the trade show are owned by Extraco Events Center and are used with Extraco Events Center permission. Permission to use the premises can be withdrawn at any time. The undersigned agrees not to hold the Extraco Events Center or Women's Professional Rodeo Association; it's officers, directors, employees, or agents responsible for any loss or damage by the vendor should such permission to use be withdrawn at anytime.

The vendor also agrees to indemnify and save harmless, Extraco Events Center or the Women's Professional Rodeo Association, it's officers, directors, employees, or agents from any and all claims arising by reason of accident, injury or death caused to persons or property of any kind, arising out of, in connection with, or incidental to, the WPRA World Final's Tradeshow, except caused by the sole negligence of Extraco Events Center or the Women's Professional Rodeo Association.

A security person will be present in Extraco Events Center trade show area after show hours. However, due to the nature of the event, the tradeshow area will not be secure. Vendor shall hold harmless Extraco Events Center or the Women's Professional Rodeo Association for any loss of vendor's property due to theft or vandalism during or after show hours. Leaving property in the trade show area after hours is at the vendor's own risk and liability.

Signature _____ Date _____

Vendor/Business Name _____ Tax ID# _____

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